

Final 2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	VIDYASAGAR MAHAVIDYALAYA
1.2 Address Line 1	SUCHIA
Address Line 2	MOSAT
City/Town	
State	WEST BENGAL
Pin Code	712701
Institution e-mail address	vm.principal@gmail.com
Contact Nos.	9433722499
Name of the Head of the Institution:	DR. SAMIR KUMAR SINHA
Tel. No. with STD Code:	O:8538060399
Mobile:	9433722499

Name of the IQAC Co-ordinator:

DR NIBIR GOSWAMI

Mobile:

9433311620

IQAC e-mail address:

vm.principal@gmail.com

1.3 NAAC Track ID /EC NO: MARCH 31, 2007/151

1.4 Website address:

www.vidyasagarmahavidyalaya.org.in

Web-link of the AQAR:

http://vidyasagarmahavidyalaya.org.in/files/EC_151-VM-WB-2016-17%20AQAR.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	66	2007	5 years
2	2 nd Cycle	B	2.28	2016	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

07.01.2008

1.7 AQAR for the year (*for example 2010-11*)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2007-2008 24.07.2008
- ii. AQAR 2008-2009 04.01.2010
- iii. AQAR 2011-12 11.12.2015
- iv. AQAR 2012-13 11.12.2015
- v. AQAR 2013-14 11.12.2015
- vi. AQAR 2014-15 11.12.2015
- vii. AQAR 2015-16 24.12.2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2.4 No. of Management representatives

2

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

7

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

04

Non-Teaching Staff Students

04

Alumni

02

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

INTRODUCE NEW HONOURS COURSE IN ENGLISH AND
GENERAL COURSE IN SANSKRIT AND GEOGRAPHY

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
INTRODUCE E-LEARNING PROCESS	GOOD
COUNCELLING OF STUDENTS REGARDING SOCIAL PRACTICE	SATISFACTORY
COMPUTERISED ACCESS OF LIBRARY INVENTORY	ACCESSION COMPLETED
BUILD UP AWARENESS OF ECO	

FRIENDLY ENVIRONMENT	SATISFACTORY
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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

College runs as per academic calendar prepared by IQAC team.

Students are inspired for using inventory through computerized system
Students are being conscious about plastic free zone within and outside of college campus. College is made connected with Wi-fi for all. Admission process is fully computerized.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	04		NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	04	NIL	NIL	NIL
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes (b com hons and general are brought under CBCS)

Pattern	Number of programmes
Semester	2
Trimester	
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New syllabus introduced for b com course with CBCS system

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	04	04		01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	04	0	04	NIL	NIL	NIL	01	NIL	09	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			03
Presented papers			03
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

NORMAL CLASS ROOM TEACHING WITH LECTURE METHOD and e-learning process

2.7 Total No. of actual teaching days during this academic year 182 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NO	NO	NO
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2.10 Average percentage of attendance of students GOOD

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(HON)	107		1.8	83.1	3.7	88.5
BA(GEN)	230			2.1	28.2	30.3
B.COM(HON)	4			50		50
B.COM(GEN)	19			5.2	52.6	57.8

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Results are discussed in the Academic committee meeting.

2.13 Initiatives undertaken towards faculty development NA

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

Others	
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2.14 Details of Administrative and Technical staff NA

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	NIL	4
Technical Staff	9			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution NA

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3.2 Details regarding major projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications NA

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events: NA

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC: NA

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Camping Programme / plantation programme
- Blood donation camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.47 acre			1.47 acre
Class rooms	19			19
Laboratories	NIL			NIL
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.(cctv)				
Value of the equipment purchased during the year (Rs. in Lakhs)				

Others				
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4.2 Computerization of administration and library

YES. All administrative activities including Accounts are computerised. The whole admission process is also computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11353	1213101	188	45254	11541	1258355
Reference Books	690	135300			690	135300
e-Books						
Journals	10	1275			10	1275
e-Journals						
Digital Database	01	15000			01	15000
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	10				10	8	6
Added								
Total	34	10				10	8	6

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

YES. Office computers were connected through star topology.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.80

ii) Campus Infrastructure and facilities

0.54

iii) Equipments

0.29

iv) Others

Total :

1.63

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC helps the students for achieving support service from Govt. And various private agencies.

5.2 Efforts made by the institution for tracking the progression

No such institutional system is implemented for such tracking. However through informal information departments kept tracks of the student progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	452	0.30		1046	0.70

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1139	261	12	133	0	1545	1124	230	5	139	0	1498

Demand ratio 0.60:1

Dropout 4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nothing specific . however students use the books for competitive examination kept in the library.

No. of students beneficiaries : 123

5.5 No. of students qualified in these examinations NIL

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance NIL

No. of students benefitted

5.7 Details of campus placement NIL

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	5000
Financial support from government	466	6173000
Financial support from other sources	143	583000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives NIL

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To spread education among the rural students of the locality particularly to the women class is the clear mission of the college. The vision of the college is to make the students eligible for higher education.

6.2 Does the Institution has a management Information System

MIS in real sense is not effective but principal makes meeting with all the departments for gathering information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Not applicable.

6.3.2 Teaching and Learning

Classes are held regularly as per routine. Class tests are taken for regular assessment

6.3.3 Examination and Evaluation

As per guidelines of the university all the examinations are taken and results are declared in time as an assessment procedure of the students regularly.

6.3.4 Research and Development

NIL

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchasing new books and computers .Building new classrooms.

6.3.6 Human Resource Management

NIL

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Marks of best four subjects and the subject marks are added to make a merit panel which is strictly followed to take admission of the students.

6.4 Welfare schemes for

Teaching	Co operative credit society
Non teaching	Co operative credit society
Students	Concession in tuition fees, helping to achieve post matrick scholarships.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NO

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11 Activities and support from the Alumni Association

NOTHING SPECIFIC. HOWEVER EX STUDENTS INFORMALLY VISIT THE COLLEGE REGULARLY HELP IN VARIOUS ACTIVITIES.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

PLANTATION PROGRAMME.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

COMPUTERISATION OF THE ADMINISTRATIVE AND ACCOUNTS . CAMPUS BROUGHT UNDER CCTV SURVEILANCE.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Office and administrative work are computerised as planned. Efforts were made to admit more of the students by increasing allotted seats and to make the institution infrastructurally sound.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Health Check up and counselling programme by NSS unit.
Spoken English and mock interview classes for the students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation of trees and making the environment plastic free.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The campus could not be fully covered under a boundary wall which limits the security and beautification of the college.

8. Plans of institution for next year

Opening new courses as per the local requirements. Opening new job oriented add on courses. Other infrastructural development.

Name : NIBIR GOSWAMI

Name : DR SAMIR KUMAR SINHA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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